

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – June 19, 2018 ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by Vice President Kim Marx on Tuesday, June 19, 2018 at 7:03 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Thursday, June 14, 2018. Agenda items were uploaded to the ESU #13 website on Thursday and Friday, June 14/15, 2018 for Board Members.

Vice President Marx referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Mark Sinner, Rosalene Tollman, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer.
Guests: Donna Jenne, Dr. Katie Carrizales.

Absent: Pat Dobry, Ray Richards.

Moved by Millette, seconded by Tollman, that absent Board members Dobry and Richards be excused. Aye: Coon, Diemoz, Egging, Jones, Knapper, Marsh, Marx, Sinner. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Jones, seconded by Coon, that the agenda be approved as listed. Aye: Diemoz, Egging, Knapper, Marsh, Marx, Millette, Sinner, Tollman. Nay: none. Absent: Dobry, Richards. Motion passed.

Moved by Knapper, seconded by Sinner, that consent action items be approved as listed (minutes of regular meeting, Treasurer's report, Fund Balance report, Budget Summary, Claims and Staff Travel). Aye: Egging, Jones, Marsh, Marx, Millette, Tollman, Coon, Diemoz. Nay: none. Absent: Dobry, Richards. Motion passed. The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
10263	ALLO COMMUNICATIONS	\$2,950.00
10264	ALLO COMMUNICATIONS	\$1,019.55
10265	BLACK HILLS ENERGY	\$345.39
10266	CENTURYLINK	\$1,458.21
10267	CENTURYLINK COMMUNICATIONS, INC	\$2,691.98
10268	CHASE CARD SERVICES	\$1,181.69
10269	GREAT PLAINS COMMUNICATIONS	\$2,841.38
10270	PAYROLL ACCOUNT	\$767,214.57
10271	VIAERO WIRELESS	\$485.54
10272	WELLS FARGO	\$5,074.73

10273	VOIDED	\$0.00
10274	VOIDED	\$0.00
10275	VOIDED	\$0.00
10276	ALLO COMMUNICATIONS	\$926.35
10277	BLACK HILLS ENERGY	\$0.00
10278	CHARTER COMMUNICATIONS	\$169.65
10279	CITY OF GERING	\$254.58
10280	CITY OF SIDNEY	\$619.20
10281	CITY OF TERRYTOWN	\$45.98
10282	NEBRASKA PUBLIC POWER DISTRICT	\$1,567.67
10283	VERIZON WIRELESS	\$1,396.39
10284	VERIZON WIRELESS	\$215.67
10285	VERIZON WIRELESS	\$166.68
10286	VERIZON WIRELESS	\$329.28
10287	21ST CENTURY EQUIPMENT	\$401.96
10288	ABC BLINDS AND SHADES	\$1,050.00
10289	ACCO BRANDS DIRECT	\$13.70
10290	AHLERS BAKING, INC	\$35.80
10291	ALLIANCE PUBLIC SCHOOLS	\$4,018.00
10292	KAY ANDERSON	\$285.00
10293	ANITA'S GREENSCAPING, INC	\$333.00
10294	B & H PHOTO-VIDEO	\$39.90
10295	JENNIFER BAUMANN	\$2,161.14
10296	BAYARD PUBLIC SCHOOLS	\$1,900.00
10297	BENZEL PEST CONTROL	\$95.00
10298	BENZEL PEST CONTROL	\$220.00
10299	JACINTH BERRETH	\$806.60
10300	BEST HEATING AND COOLING LLC	\$343.00
10301	BIRCH COMMUNICATIONS	\$400.44
10302	BLICK ART MATERIALS	\$71.22
10303	LEXI BLOMENKAMP	\$38.15
10304	BOMGAARS	\$35.97
10305	BRANDT APPRAISAL CO., INC.	\$1,250.00
10306	BROUILLETTE, DUGAN & TROSHYNSKIM PC, LLO	\$300.00
10307	BROWN & SAENGER	\$4,228.44
10308	BSN SPORTS	\$104.51
10309	BUGOFF PEST CONTROL LLC	\$100.00
10310	BURGER WERX	\$160.00
10311	CAPITAL BUSINESS SYSTEMS, INC	\$1,384.03
10312	CASH-WA DISTRIBUTING	\$1,125.40
10313	CHARTER COMMUNICATIONS	\$48.98
10314	CHERRY COUNTY AG SOCIETY	\$75.00
10315	CHUCK ELLEY PRESENTATIONS	\$2,249.69
10316	CLEMENS CARPET	\$8,719.84
10317	ROSA COBOS	\$5.00
10318	COMFORT INN - KEARNEY	\$92.95
10319	COMMUNITY ACTION PARTNERSHIP-WN	\$16,313.32
10320	JOLEEN CONWAY	\$3,835.37
10321	THE COPIER NINJA	\$480.00

10322	CORNHUSKER MARRIOTT HOTEL	\$208.00
10323	CROSSFIT SCOTTSBLUFF	\$300.00
10324	CULLIGAN	\$6.75
10325	CULLIGAN OF SCOTTSBLUFF	\$105.00
10326	CULLIGAN WATER CONDITIONING	\$14.95
10327	D. MARTIN-ESU #13	\$12.71
10328	DAS STATE ACCOUNTING - CENTRAL	\$449.75
10329	DELL MARKETING	\$2,909.73
10330	DIAMOND VOGEL PAINT CENTER	\$800.69
10331	DOMINO'S PIZZA	\$100.00
10332	DOUGLAS, KELLY, OSTDIEK & OSSIAN, P.C.	\$857.50
10333	E3 DIAGNOSTICS	\$895.00
10334	ED SERVICE UNIT NO 10	\$617.45
10335	ED SERVICE UNIT NO 11	\$134.64
10336	ED SERVICE UNIT NO 13	\$13,646.59
10337	ED SERVICE UNIT NO 16	\$2,833.00
10338	EDMENTUM	\$564.02
10339	EDUCATIONAL SERVICE UNIT NO. 13	\$10,421.88
10340	EDUCATIONAL SERVICE UNIT NO. 13	\$6,464.85
10341	EL ACHIEVE	\$2,548.70
10342	EMBASSY SUITES HOTELS La Vista	\$3,045.00
10343	EMBASSY SUITES-LINCOLN	\$2,090.00
10344	SHEENA ERICKSON	\$125.00
10345	ESU COORDINATE COUNCIL	\$29,791.00
10346	FAIRFIELD INN BY MARRIOTT	\$594.75
10347	FREMONT MOTOR COMPANY	\$3,193.48
10348	FRENCHMAN VALLEY COOP	\$1,030.86
10349	TERESA FROMAN	\$1,129.79
10350	FUN EXPRESS, LLC	\$52.66
10351	MEGGIN FUNK	\$791.98
10352	GARDEN COUNTY PUBLIC SCHOOLS	\$77.60
10353	PERLA GARZA	\$482.27
10354	GERING PUBLIC SCHOOLS	\$2,094.30
10355	GLYNLYON, INC.	\$1,500.00
10356	JOANN GOLDEN	\$6,995.98
10357	CYNTHIA GUERUE	\$175.00
10358	HAMPTON INN - KEARNEY	\$3,796.00
10359	HAMPTON INN & SUITES	\$1,720.67
10360	HAMPTON INN SIDNEY	\$89.00
10361	GLENDA HEINRICH	\$7.50
10362	HERE WEE GROW CHILD DEVELOP. CENTER	\$7,986.43
10363	HI PERFORMANCE CAR WASH	\$197.20
10364	JAYMIE HILLIARD	\$1,075.78
10365	HOBBY LOBBY	\$29.65
10366	HOLIDAY INN EXPRESS - OGALLALA	\$186.00
10367	HOLIDAY INN EXPRESS-HASTINGS	\$558.00
10368	HOME DEPOT CREDIT SERVICES	\$311.39
10369	HOMETOWN LEASING	\$646.95
10370	HULLINGER GLASS AND LOCKS	\$106.25

10371	IDEAL LINEN SUPPLY	\$1,079.06
10372	IDEAL LINEN SUPPLY	\$769.20
10373	INDEPENDENT PLUMBING & HEATING	\$47.11
10374	JIRDON AGRI CHEMICALS	\$112.01
10375	DENITA JULIUS	\$2,566.55
10376	KAPLAN EARLY LEARNING	\$3,168.82
10377	KIDS KORNER	\$2,663.45
10378	KIMBALL HEALTH SERVICES	\$2,101.90
10379	KSB SCHOOL LAW, PC LLO	\$750.00
10380	KSID RADIO	\$50.00
10381	LAKESHORE LEARNING MATERIALS	\$1,299.64
10382	RITA LEININGER	\$700.00
10383	LIL ANGELS PLAYHOUSE, LLC	\$6,058.15
10384	LR4, LLC	\$500.00
10385	LRP PUBLICATIONS	\$3,335.00
10386	BARBARA LUKASSEN	\$55.26
10387	ANGELA LUPPEN	\$77.39
10388	MAILFINANCE	\$397.81
10389	DEBRA MASON	\$175.00
10390	MASTER'S TRANSPORTATION	\$105.06
10391	MEAT SHOPPE	\$2,148.87
10392	MENARDS	\$600.58
10393	MIDWEST CONNECT	\$35.00
10394	MINATARE PUBLIC SCHOOLS	\$2,280.00
10395	MITCHELL PUBLIC SCHOOLS	\$3,420.00
10396	MNJ TECHNOLOGIES DIRECT	\$860.45
10397	MOBILITY RESEARCH	\$1,290.00
10398	MONEYWISE OFFICE SUPPLY	\$6.50
10399	MORRILL PUBLIC SCHL	\$3,800.00
10400	MORRILL PUBLIC SCHOOLS	\$90.00
10401	NAEYC	\$484.63
10402	XOCHITL ZITLALI NAVARRO PECH	\$1,900.00
10403	NCECBVI	\$330.00
10404	NCS PEARSON, INC.	\$7,414.03
10405	NE SAFETY & FIRE EQUIPMENT	\$146.00
10406	NE COUNCIL OF SCHOOL ADMINS	\$450.00
10407	NEBRASKALINK	\$7,053.37
10408	NEOFUNDS BY NEOPOST	\$500.00
10409	NMC EXCHANGE LLC	\$1,000.00
10410	NOAH'S ARK PRESCHOOL	\$450.00
10411	NPPD	\$43.02
10412	SARAH OCHOA	\$950.00
10413	ONE SOURCE	\$22.00
10414	O'REILLY AUTOMOTIVE	\$239.69
10415	PANHANDLE COOP	\$2,766.56
10416	PANHANDLE COOP ASSOC.	\$3,259.59
10417	PANHANDLE PARTNERSHIP	\$4,890.00
10418	PAUL REED CONSTRUCTION & SUPPLY	\$121.72
10419	PEDERSON & TROSHYNSKI	\$300.00

10420	PERRY, GUTHERY, HAASE & GESSFORD, P.C.	\$1,500.00
10421	PITNEY BOWES GLOBAL FINANCIAL	\$197.79
10422	PLATTE VALLEY CREAMERY	\$477.95
10423	PRAIRIE WINDS COMMUNITY CENTER	\$140.00
10424	PRINT EXPRESS INC OF TORRINGTON	\$192.00
10425	PRO-ED	\$143.00
10426	QUICK CARE MEDICAL SERVICES, INC.	\$125.00
10427	RANDY'S AUTO CARE, LLC	\$426.83
10428	REGIONAL WEST MEDICAL CENTER	\$262.50
10429	DIANE REINHARDT	\$40.84
10430	LORI RETZLAFF	\$10,805.97
10431	ROCKY MOUNTAIN AIR SOLUTIONS	\$4,525.92
10432	KIOWA ROGERS	\$800.00
10433	ROSETTA STONE	\$990.00
10434	RUSCH'S GENERAL CONTRACTING, LLC	\$4,358.60
10435	SHANA RUTHERFORD	\$534.54
10436	S & S WORLDWIDE	\$11.51
10437	SANDBERG IMPLEMENT, INC	\$77.25
10438	REBECCA SCHANEMAN	\$100.00
10439	JENNIFER SCHNEIDER	\$700.00
10440	SCHOOL HEALTH CORPORATION	\$59.70
10441	SCHOOL NURSE SUPPLY, INC.	\$667.34
10442	RHONDA SCHUESSLER	\$100.00
10443	SCOTTS BLUFF CO. HANDI-BUS	\$138.00
10444	SCOTTSBLUFF LANDSCAPING	\$131.50
10445	SCOTTSBLUFF PUBLIC SCHOOLS	\$15.00
10446	SCOTTSBLUFF PUBLIC SCHOOLS	\$950.00
10447	SCOTTSBLUFF PUBLIC SCHOOLS	\$812.90
10448	SIDNEY GLASS & SIGNS	\$90.00
10449	SIDNEY PUBLIC SCHOOLS	\$1,653.75
10450	SIDNEY SUN-TELEGRAPH	\$144.60
10451	SIOUX VILLA	\$100.00
10452	SLP Toolkit, LLC	\$900.00
10453	SNELL SERVICES	\$162.50
10454	MICHELLE WEIMER	\$7,293.66
10455	SYLMARIE SOCARRAS	\$570.17
10456	SONNY'S SUPER FOODS	\$31.87
10457	SONNY'S SUPER FOODS/BRIDGEPORT	\$420.22
10458	SONNY'S SUPER FOODS/SIDNEY	\$107.28
10459	STAPLES CREDIT PLAN	\$1,282.99
10460	STAR-HERALD	\$5,515.90
10461	ANGELA STORER	\$51.23
10462	SUPER DUPER PUBLICATIONS	\$77.00
10463	TAESE/USU	\$35.00
10464	TEAM CHEVROLET	\$320.89
10465	THOMPSON GLASS, INC	\$45.00
10466	AMY TRAUERNICHT	\$22.50
10467	KRISTINA TUCKER	\$100.00
10468	TWIN CITIES DEVELOPMENT ASSOCIATION,	\$35.00

10469	TWIN CITIES EARLY CHILDHOOD CENTER	\$4,512.00
10470	TWIN CITY ROOFING & SHEET METAL, INC.	\$511.00
10471	VALTS	\$88.15
10472	JANICE VAN NEWKIRK	\$1,365.00
10473	VERIZON WIRELESS	\$167.31
10474	VISA	\$15,388.70
10475	VOLUNTEERS OF AMERICA	\$20,211.54
10476	KIM WATSON	\$750.00
10477	KANDI WEINBENDER	\$53.41
10478	JEFFREY WEST	\$29.00
10479	WESTERN COMMUNITY HEALTH RESOURCES	\$20.00
10480	WESTERN COOPERATIVE COMPANY	\$15.90
10481	WESTERN NE MOVING & STORAGE	\$380.00
10482	WESTERN NEBRASKA COMMUNITY COLLEGE	\$5,170.25
10483	WESTERN NEBRASKA COMMUNITY COLLEGE	\$55.00
10484	WESTERN NE HOUSING	\$495.00
10485	WESTERN NEBRASKA OBSERVER	\$38.00
10486	WINSUPPLY	\$51.37
10487	WESLEY WOOD	\$466.00
10488	BLACK HILLS ENERGY	\$158.25
10489	BLACK HILLS ENERGY	\$192.50
10490	CARDMEMBER SERVICE	\$12,958.27
10491	CHARTER COMMUNICATION	\$171.19
10492	CITY OF SIDNEY	\$139.64
10493	NEBRASKA PUBLIC POWER DISTRICT	\$109.91
10494	WESTERN STATES BANK	\$400,000.00
10495	CHASE CARD SERVICES	\$1,892.72
10496	GREAT PLAINS COMMUNICATIONS	\$2,841.38
10497	VIAERO WIRELESS	\$175.21
TOTAL		\$1,546,961.42

Calendar

- **July 10, 2018** – NASB School Board Candidate Forum – ESU 13, Scottsbluff - 6:30 to 8:30 p.m. (General Election ballot)
- **July 15, 2018** – Incumbent filing deadline. (Patricia Dobry, Rosalene Tollman, Mark Sinner, Bill Knapper, Diane Coon, Don Egging)
- **July 17, 2018** – Regular Board meeting (to be determined)
- **August 1, 2018** – Non-incumbent filing deadline.
- **August 21, 2018** – Regular Board meeting
- **August 28, 2018** – NASB Area Membership meeting (Gering)
- **November 28-December 1, 2018** – 33rd AESA Annual Conference - The Broadmoor Hotel, Colorado Springs, CO

Public Forum: no items.

Reports:

Head Start Director Reports and Policy Council Meeting Minutes were uploaded for Board review-no discussion.

Administrator Report:

- Update on facility projects including bids for replacing sliding doors into the ESU side of HATC. WNCC will assist in the process of replacing the doors.
- Discussion regarding Alicap safety report. A number of recommendations will align with the All Hazards manual that is currently being reviewed by the ESU 13 Safety Committee.
- ESU 13 continues to be proactive in searching for a location for the pilot project, Panhandle Beginnings. This location, if large enough, could also be a relocation for our Meridian program and Head Start classrooms. Our member districts are supportive of ESU expanding our services including behavioral health. Several Foundations were suggested to contact for applications to help fund the location and sustain the programs.
- A required action of our most recent AdvancEd visit was to go through a strategic plan process with the Board of Education. The five goals of the strategic planning team were presented to the Board members for review. They will review these goals and take official action at the August Board meeting for approval on some or all of the goals. Action plans will be written and presented to the Board at a later meeting for approval to begin the 3-5 year process.

Old Business:

Proposed Board Policy for Pregnant and Parenting Students was presented as first reading. No action necessary.

New Business:

Moved by Marsh, seconded by Millette, that the Board approve the revised Head Start Education Written Plans. Aye: Egging, Jones, Knapper, Marx, Sinner, Tollman, Coon, Diemoz. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Jones, seconded by Marx, that the Board approve the 2.6% COLA increase for Head Start and Early Head Start programs by the Administration for Children and Families. Aye: Knapper, Marsh, Millette, Sinner, Tollman, Coon, Diemoz, Egging. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Sinner, seconded by Egging, that the Board approve the employee contract with Holly Widener, Special Education Teacher, for the 2018-2019 school year. Aye: Knapper, Marsh, Marx, Millette, Tollman, Coon, Diemoz, Jones. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Marsh, seconded by Tollman, that the Board approve the contract with Sarah Preston, Deaf and Hard of Hearing Teacher, for the 2018-2019 school year. Aye: Marx, Millette, Sinner, Coon, Diemoz, Egging, Jones, Knapper. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Tollman, seconded by Coon, that the Board approve the contract with Cynthia Johnson, Science Teacher, for the 2018-2019 school year. Aye: Marx, Millette, Sinner, Diemoz, Egging, Jones, Knapper, Marsh. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Coon, seconded by Millette, that the Board accept the letter of resignation with regret from Kiowa Rogers, Migrant Education Director, effective August 3rd, 2018. Aye: Sinner, Tollman, Diemoz, Egging, Jones, Knapper, Marsh, Marx. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Marsh, seconded by Jones, that the Degreed and Classified staff be granted a 2.5% package increase in compensation for 2018-2019. Aye: Sinner, Tollman, Coon, Diemoz, Egging, Knapper, Marx, Millette. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Coon, seconded by Diemoz, that the Board approve the proposed 2018-2019 payroll dates. Aye: Sinner, Tollman, Egging, Jones, Knapper, Marsh, Marx, Millette. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Jones, seconded by Sinner, that the Board approve the contract for consultative medical services with Dr. Cynthia Guerue for the contract term 8/1/18-7/31/19. Aye: Tollman, Coon, Diemoz, Egging, Knapper, Marsh, Marx, Millette. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Jones, seconded by Coon, that the Board cancel the regular meeting in July and grant authorization to pay General Fund claims with ratification of such action at the August Board meeting. Aye: Diemoz, Egging, Knapper, Marsh, Marx, Millette, Sinner, Tollman. Nay: None. Absent: Dobry, Richards. Motion passed.

Moved by Tollman, seconded by Egging, that the Board approve the above- listed minutes as read. Aye: Diemoz, Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon. Nay: None. Absent: Dobry, Richards. Motion passed.

Vice President Marx declared regular meeting adjourned. Next regular meeting will be held Tuesday, August 21, 2018, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

Vice President

Secretary